

Regular Board Meeting Minutes
September 8, 2025, 6:00 p.m.
Floyd Glass Conference Room
Coquille Parks and Recreation
13505 Highway 1085
Covington, LA 70433

I. Call to Order

Kyle Matthews called to order the regular meeting of the Recreation District No. 14 at 6:04 p.m. on September 8, 2025, at Coquille Parks and Recreation, 13505 Highway 1085 Covington, LA 70433.

II. Roll Call

Richard Bentley-Smith conducted a roll call. The following persons were present: David Pittman, Kevin Barnes, Kyle Matthews, Deepa Woods and Joe Prisco. Kyle France and Tim Bounds were absent.

III. Approval of August Meeting Minutes

a). Motion on behalf of Joe Prisco, seconded by Kevin Barnes. Motion passes.

Roll call: Ayes – David Pittman, Kevin Barnes, Kyle Matthews, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – Kyle France and Tim Bounds.

IV. Public Comments

- No reports.

V. Reports

- Chairman Report (Kyle Matthews)
 - Eddie met with us about the pond
 - Continuing to discuss OOD fee with programs and finance
- Executive Director Report (Richard Bentley-Smith)
 - Baseball, softball, soccer
 - Soccer recreation season started last weekend
 - Baseball and softball games start in September
 - Tackle Football and Cheer
 - First home games were last weekend
 - Homecoming Parade October 10
 - Volleyball
 - Games this month
 - Fencing
 - Continuing into the fall on Friday nights
 - Basketball

- Registration is currently open
 - Adult Sports
 - Basketball, softball, soccer – registration starts this month
 - Pickleball mixers last Friday – very successful
 - Camp Coquille – finished for the summer
 - Special Events
 - Back to school Bingo
 - Movie in the park
 - The River Mill
 - Rentals and events are picking up
 - Several employees will be representing Recreation District #14 at NRPA conference next weekend in Orlando
- Facility Director Report (Bill Trepagnier)
 - Fields 1-3
 - Fields open
 - Applying conditioner
 - Irrigation has been repaired
 - Fields 7-8
 - Had to replace stepdown transformer for concession stand
 - Power surge issues
 - Lost irrigation clocks and some scoreboards
 - Replaced two irrigation controllers
 - Either power surges or lightning strikes
 - Brush cutting
 - Cleaning up the NW property with brush cutter
 - Includes around The River Mill, Dog Park, and new access point off 1077
 - Programs Committee (David Pittman, Kevin Barnes, Kyle Matthews)
 - No reports.
 - Personnel Committee (Kevin Barnes, David Pittman, Kyle France)
 - No reports.
 - Finance Committee (Joe Prisco, David Pittman)
 - Meet to discuss year-to-date numbers
 - Construction Committee (Kyle Matthews, Joe Prisco)
 - Hydro Study
 - Kyle and Associates has revised the work required at Dwyer Pond and presented the updated plans to the construction committee today
 - JFDS has incorporated the changes for the Land and Water Grant

- Hwy 1077 Entrance:
 - Opened entrance/exit August 29
 - Punch list walk through was August 26
 - Today, September 8 punch lists were completed
 - Ricky Lee is fabricating the gates for the entrance/exit
- Dog Park
 - Permit has been awarded
 - Remobilization fees have been negotiated with Blanchard – working with subcontractors
 - Hoping to resume work soon
- Great Lawn and Dog Park Parking
 - Both projects have been combined to bid as one project
 - Advertisements are in paper September 3, 10, and 17
 - Prebid meeting is September 17 with the bid date being September 30 at 2pm
 - Parish is requiring a landscaping plan which has been submitted and accepted
- River Mill Storage Building
 - Kelly McHugh has completed the survey in this area. We are awaiting the CAD files from them
- West Pond Family Pavilion
 - Kelly McHugh has completed the survey, and we are awaiting the CAD files
- Madisonville Youth Boosters (Robbie Tyrney)
 - Fall sports are underway
 - MYB helped with evals, working with Kelsie for rugby director
 - Pursuing sponsorships
 - Timmy Williams term expired
 - Derek voted in
 - Treasurer Brad stepping down
 - Dale new treasurer
 - Ethan Cole resigned, Brandon Powell stepping in on interim basis
- Miracle League (Richard Bentley-Smith)
 - Golf tournament – October 21
- Contract Review Committee (Joe Prisco and Kyle France)
 - No reports.
- Coquille 2040 (Kevin Barnes, Joe Prisco, Deepa Woods)
 - No reports.

VI. New Business

a). Contract with DDG to perform construction design projects on property

RESOLUTION 2025-28

MOTION TO APPROVE 30-ACRE MASTER PLAN

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Joe Prisco, seconded by David Pittman. Motion passes.

Roll call: Ayes – David Pittman, Kevin Barnes, Kyle Matthews, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – Kyle France and Tim Bounds.

b). Approval of Accounts Payable

RESOLUTION 2025-29

MOTION TO APPROVE ACCOUNTS PAYABLE

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Kevin Barnes, seconded by David Pittman. Motion passes.

Roll call: Ayes – David Pittman, Kevin Barnes, Kyle Matthews, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – Kyle France and Tim Bounds.

c). Approval of next Board Meeting: October 13, 2025, at 6:00pm

Roll call: Ayes – David Pittman, Kevin Barnes, Kyle Matthews, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – Kyle France and Tim Bounds.

VII. Adjournment

Kyle Matthews adjourned the meeting at 6:44 p.m.

Olivia Harper, Executive Secretary
Recreation District No. 14